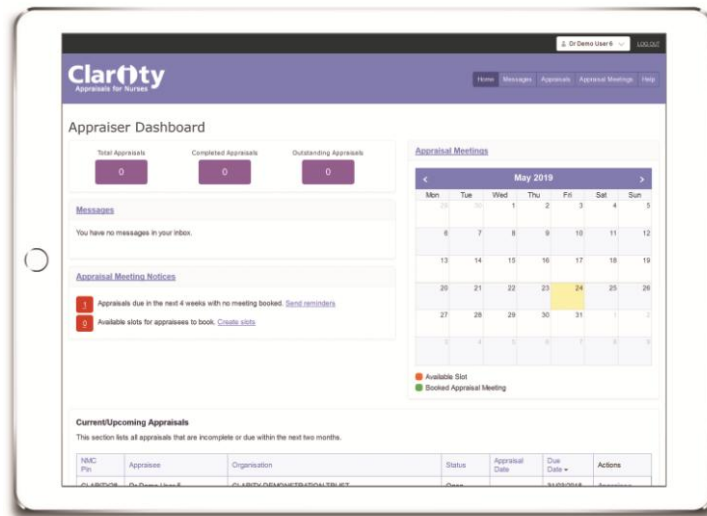


# Clarity

Appraisals for Nurses



## Features for Appraisers

---

We provide a variety of supportive tools that help you communicate and collaborate with your nurses and midwives.

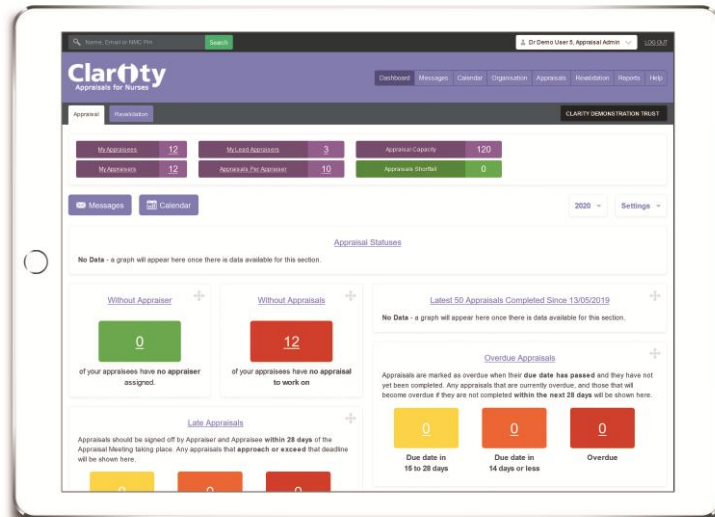
**Dashboard:** Our easy-to-use dashboard provides a logical workflow structure and sign-off page to ensure efficient use of the system and the best structure for appraising your nurses.

**Notes:** Create notes on an appraisal that are either private or shared with your nurse/midwife to provide them with extra guidance and support. These can automatically be added to the Summary of Discussion, if required.

**Meetings:** Create meeting slots for your nurses and midwives to choose from; view them through your in-app calendar or export them to your other calendars. Edit or delete, send reminders and be reminded of any upcoming meetings. You will also receive notifications when they have been booked.

### Other features include:

- Access submitted appraisals from your nurses and midwives instantly.
- Easily 'revert' an appraisal back to your nurse and midwife after sign-off.
- Ability to edit PDP and CPD sections to help guide your nurses and midwives through their appraisal.
- Print and download your nurses and midwives' appraisals.



## Features for Appraisal Management

We understand that appraisal management can be time consuming and challenging. Clarity Appraisals for Nurses provides a variety of features that help you manage the appraisal process effectively.

**Revalidation progress:** As an appraisal management user, view your organisation and details, any upcoming revalidation dates and individual nurses and midwives' progress through the revalidation progress overview screen.

**User management:** Employ a variety of management tools to help you manage your users effectively, including batch creation and allocation.

**Additional support:** Take advantage of our training provided by our expert trainer. We also provide the best support through our dedicated Customer Support Team, our online user guides and tutorial videos.

### Other features include:

- Full control and management of the appraisal process and organisational settings.
- Ability to monitor nurses and midwives' progress, allocate due dates of appraisals, monitor appraisal appointments.
- Easy to view organisation statistics and information.
- Variety of management reports with statistical filters.
- Define the organisation's appraisal policy. This information will be available for appraisee's to view inside their appraisals.